

# PROJECT CYCLE MANAGEMEN

Academic year 2020-21 Prof. Elisabetta De Giorgi

# What's the course about?

- The course offers an introduction to project management skills related to the scope, time, risk, communication and quality of a project
- Students will increase their knowledge about the critical areas of project management, methodologies and management tools, technical and behavioural skills
- Based on a case study, students will develop a project proposal, a useful planning tool at any stage of a project
- In parallel, a space will be created to discuss various issues related to the success of a project with experts in the field

# Timetable

Wed 9.00-12.00 and Fri 9.00-12.00

Be careful: we won't have classes ALL the weeks and in some weeks the timetable will be slightly different!

For instance, we will make a pause for Easter (more details below)

# Attending

hours

4

#### Wed 12.00-13.00

In my office (Right wing, 5° floor, Room 15) or on MS Teams

Or, when classes are over, arranging an appointment with me by e-mail:

#### edegiorgi@units.it

Given the current situation, I invite you to arrange an appointment anyway!

### **Textbooks**

### **ATTENDING STUDENTS**

<u>Selected chapters</u> from the following textbooks:

- 1. Heagney J. (2012 or 2016) Fundamentals of project management (ch.1-9 and 12)
- 2. Horine G. M. (2017) Project management absolute beginner's guide (ch.9 and 17)

### **NON-ATTENDING STUDENTS**

Heagney J. (2012 or 2016) Fundamentals of project management (**whole book**)

Horine G. M. (2017) Project management absolute beginner's guide (ch. 9, 15, 17)

# Teaching methods

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Teaching methods include:

- lectures with the help of slides
- participation of experts who will share their knowledge with the students
- involvement and direct participation of the attending students, divided into small groups, in the development of their own project proposal

# Information online

Online you will find information about programme, textbooks, attending hours, exams, timetable variations etc. etc. ATTENDING STUDENTS: the final assessment is based on one written exam (based on the main textbook+selected chapters from the second one) and the submission of a written work (the project proposal)

NON-ATTENDING STUDENTS: the final assessment is based on one **written exam** 

Given the nature of the course, attendance is strongly encouraged!

The exam



### Any differences?

The programme is (almost) the same, the **methods** of the exam change

For non-attending students, the evaluation is based on a written exam based on the content of the textbook 'Fundamentals of Project Management' and three selected chapters from 'Project management absolute beginner's guide'

### FAQs

Is attending the course more convenient?

Of course, it is!

How do you pass the test(s)?

It is absolutely essential to <u>study the topics as they are dealt with</u> <u>in class</u> and to <u>develop the project step by step</u>, following the course programme 10

# Timetable I

### **3–5 Mar**.

11

Course introduction; an Overview of PM; The role of the PM. An overview of the EU funding programmes

### **17–19 Mar**.

Work breakdown structure to plan a project; Scheduling project work; Project control and evaluation

Planning the Project; Mission, vision, goals and objectives. Groups' organisation

First project presentations

🔵 10–12 Mar.

**24–26 Mar**.

# Timetable II

### **31 Mar**.

12

Project's work packages and deliverables; Project's budget

### **7–9 Apr**.

Managing a team: the PM as a Leader; How to make project management work

EASTER BREAK

GUESTS



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# 21-23 Apr. GUEST and Individual discussion about the groups' project PRESENTATIONS Jean Monnet Event 28-30 Apr. 7 May

