




Your Project Proposal

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Idea

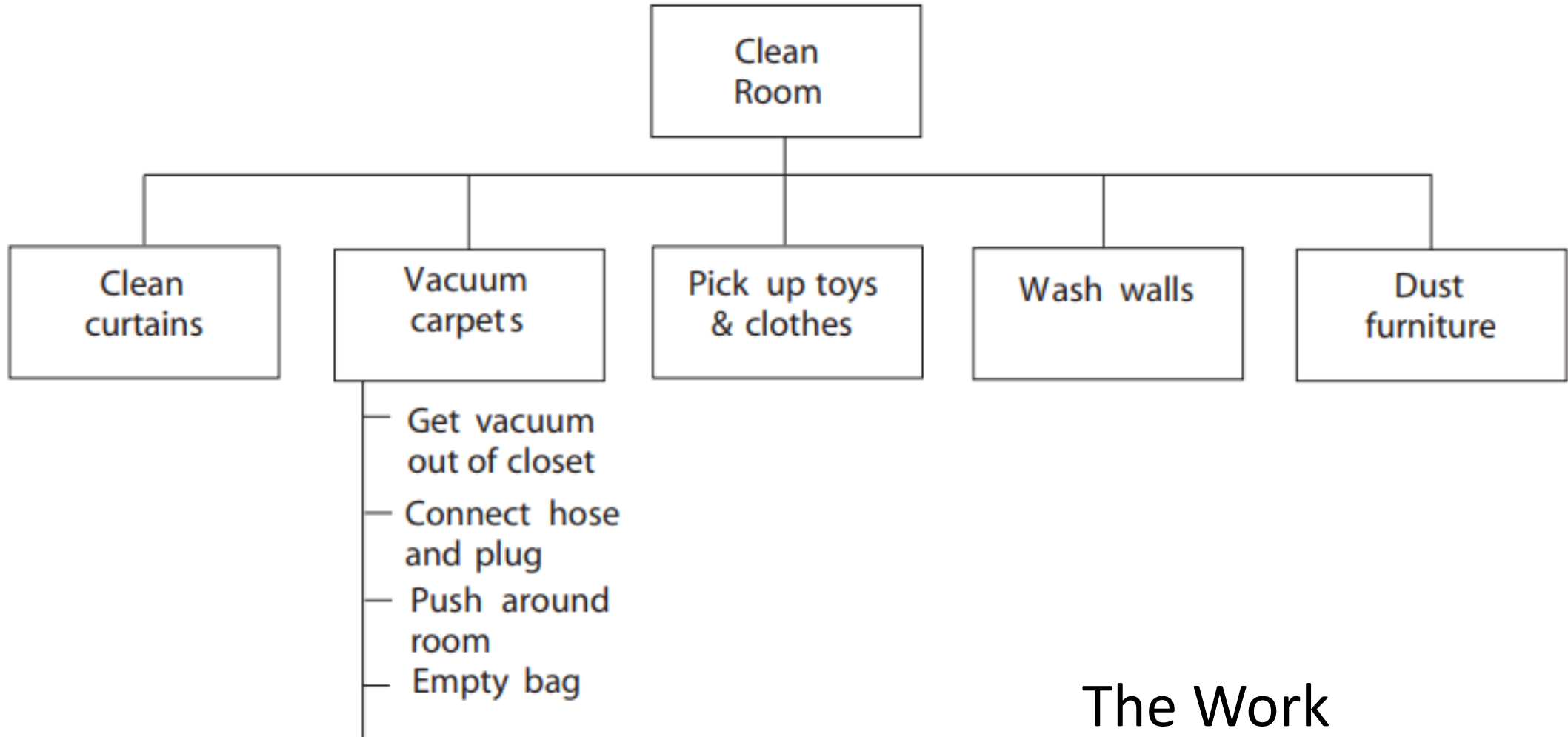
Problem Statement
Vision
Mission

Objectives

Project activities
WBS
Work Packages...
... and respective
deliverables

Implementation

Assignment of
responsibilities
Time schedule
Budget
Risk plan



The Work
Breakdown Structure

UNIT	Year 1												Year 2												Year 3												Year 4																	
	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15	M16	M17	M18	M19	M20	M21	M22	M23	M24	M25	M26	M27	M28	M29	M30	M31	M32	M33	M34	M35	M36	M37	M38	M39	M40	M41	M42	M43	M44	M45	M46	M47	M48						
MG	GA/MG												GA/MG												GA/MG												GA/MG																	
WG1	<i>m</i>						1st paper on th. framework						<i>m</i>						Theoretical framework dissemination						REPORT																													
WG2	<i>m</i>						Codebook						Database 1 + platform						<i>m</i>						Review instit. resources						<i>m</i>						Database 2-3-4						REPORT											
WG3	<i>m</i>												Codebook						Training course						Database						<i>m</i>						Data analysis						REPORT											
WG4	<i>m</i>												<i>m</i>						Codebook						Text data collection + analysis						<i>m</i>						REPORT																	
WG5	<i>m</i>												<i>m</i>						Codebook						Text data collection + analysis						<i>m</i>						REPORT																	
WG6	<i>m</i>												<i>m</i>						Questionnaire						Training course						Semi-structured interviews						<i>m</i>						REPORT											

m Meetings ● Deliverables

Gantt diagram

Your project proposal basic content

GENERAL DESCRIPTION OF THE PROJECT AND APPLICANT ORGANISATION

Abstract

Definition of the problem, needs assessment and objectives of the project

Vision and Mission

Relevance and justification

Expected results

The partnership and the project team

Sustainability and long-term impact of the project results

Timeline by project activity and major milestones

DESCRIPTION OF WORK PACKAGES AND ACTIVITIES

Detailed description of project activities

Overview of the project by Work Packages

- Work Package 1 - Management and Coordination of the Project
- Work Package 2 – ...
- Work Package 3 – ...
- Work Package 4 – ...
- Work Package 5 - ...

IMPLEMENTATION PLAN AND BUDGET OVERVIEW

Implementation – Arrow Diagram or Gantt Chart

Risk analysis

Resources and budget overview

