24 - 27 April 2020

Agenda: https://euvsvirus.org/agenda/

JUROR GUIDE KIT

Juror structure

The following diagram explains how the projects will be allocated to you, and how the winners will be decided.

https://miro.com/app/board/o9J_kuN24Ok=/?moveToWidget=3074457347655743803

This structure will enable you to focus on a smaller subset of submissions, and help find the best projects. To ensure submissions are judged fairly, each submission will be judged by five jurors. The accumulated score will then make up the submission's final score.

The rest of this document is very important to ensure fair treatment, so please familiarise yourself with the whole document before judging any projects.

Code of conduct

As organisers of the #EUvsVirus event, we will do our best to provide you with clear instructions and judging criteria explaining how you should judge all projects fairly. We expect you, as the leaders in your field to also do the same.

We will ensure we only allocate projects to you, submitted by participants which are not geographically located to your home country.

It is expected that any conflict of interest is highlighted by clicking the "Skip submission" button. Clicking the "skip submission" will notify us that there's a conflict of interest, and we will record it to ensure we don't show you the same submission again. Examples of conflict of interest include, but not limited to "familiar team members", "personal benefit".

Please also familiarise yourself with the concept of unconscious bias, before submitting any ratings. Understanding unconscious bias

By judging projects, you agree to disclose any interests in a transaction or decision where you (including your business or other nonprofit affiliations), your family and/or your significant other, employer, or close associates will receive benefit or gain.

Best practices

Throughout the course of the hackathon, although not strictly required, we recommend you stay informed about currently running projects in the challenge you are judging.This will help you understand the bigger picture and be able to objectively compare with projects you are allocated to judge.

You shouldn't judge all submissions on the same day. By spreading the amount of submissions across all your allocated days you can spend a bit longer on each submission, which will help you better understand the problem each team is trying to solve and what the final implementation is.

Using the Juror Panel

As soon as you receive your login credentials via email, you will be able to log-in to our juror panel. This is where all the scoring of projects will happen.

Once you log-in you will be presented with a project to score. You will be able to see the submission on the right hand side, and on the left you can drag the sliders to select the correct value. **A guidance video to help you**.

Login credentials for the first round of applications will be sent out at 11AM CEST 27th April
Please note: A score of 0 is not allowed.

Timeline

The submission judging will begin on the 27th April. You will receive an email with a link with login credentials to our Juror Panel, containing all the information you need to judge a project. You will be able to submit your scores on the allocated column.

The following scoring has to be completed on the following dates.

Juror Group	Deadline
First Evaluation Group	28th April 2020, 23:59 CET
Final Evaluation Group	29th April 2020, 23:59 CET

Submission structure

Each submission will consist of the following information.

Two minute video presentation	Required
Link to demo / Link to code / Documentation	Optional / Good to have
Additional information	Optional / Can be useful to evaluate

Judging Criteria Weights

The final score is calculated based on the following weighting for each criterion.

- 40%   Impact Potential
- 20%   Technical Complexity & Novelty
- 20%   Prototype Completion
- 20%   Business Plan

Judging Criteria

In order to better understand how each submission should be judged, the following outlines all criteria we have identified to be the most critical for this hackathon. You will be asked to provide a rating (1-lowest, 5-highest) 1-5 for each criterion. Our suggested voting guidelines are there to help you make a better informed decision, and by no means cover all scenarios, so please use your professional judgement when selecting your ideal score.

Impact Potential

The potential impact of the idea is one of the most important factors. The greater the impact, the more lives and companies can be saved.

Think about potential gaps that have not been filled out by current solutions out there. Does this offer something that hasn't been solved already? If it has been solved, does this offer something different? Is it cheaper to operate than other conventional methods? Can it be scaled to meet thousands or even millions of people?

Suggested scoring guidelines

1	No significant impact expected by scaling this submission
2	The idea exists already, has proven to have some impact
3	The idea exists already but can potentially be rolled out quicker, as a result having more impact
4	The idea offers something new, and will have a significant impact when launched
5	The idea has an incredible potential impact. Implementing this idea at scale will make a huge impact in this challenge.

Technical Complexity & Novelty

The technical complexity and novelty of a project plays a major role in the amount of work the team has undertaken during the ideation and implementation of their submission.

Although not immediately evident, technical complexity does not necessarily mean code. It could be anything, hardware designs, specialised test kits or even a complex business plan, all submissions will have some sort of technical complexity.

Suggested scoring guidelines

1	No technical prototype, demo or proof of work has been provided
2	The submission offers minimal technical complexity and novelty
3	The submission uses existing technologies to build a novel prototype
4	The team has innovated by creating something entirely new
5	The submission is pushing the boundaries of technology

Prototype Completion

Prototype completion is another indication of the amount of work the team has put into their submission. If the submission includes a fully functioning demo, feels polished around the edges and works reliably, it means that the team has put a significant amount of effort into their project.

Some teams have only had a weekend to work on their submission, so a project may be missing functionality. It's important to acknowledge that and look at potential for future development.

Is there a ready technical prototype of the solution? If yes, does it work well? Does the prototype present well the idea of the solution? How fast can the prototype be turned into a ready to use product?

Suggested scoring guidelines

1	No technical prototype, demo or proof of work has been provided
2	A working prototype has been submitted but doesn't work as expected / advertised.
3	A working prototype has been completed, works well and needs to be developed a lot further
4	A working prototype has been completed, works well and doesn't need too much development to roll it out
5	A full fledged product has been submitted, works well, and can be rolled out immediately

Business Plan

This is an extremely important factor for the success of the submission if it's implemented at scale. If the team has a very good understanding and/or experience in the subject, then it's much more likely to be a success. If the rollout plan is infeasible, then the project will not succeed.

It is essential to consider the feasibility, economic and societal value, market knowledge and sustainability of the solution. What resources are needed to implement the solution?

Suggested scoring guidelines

1	The project is not feasible to be implemented at scale
2	The project can be scaled, but requires a significant amount of funds and expertise
3	The project can be scaled, requires funds
4	The project can be scaled very easily, but requires a significant amount of funds
5	The project can be scaled very easily, with little funds

Asking for help

Whether something is unclear or you're risking to not meet the submission deadline, **you can always reach out to us for help**.

[We also have an FAQ for some common questions.](#)

You can find reach for help at the private slack group you've been invited to.
If you didn't receive an invitation, please reach out in #jury.

Challenge	Slack Channel
Health and Life	#j2_health_life_jurors
Business Continuity	#j2_busines_continuity_jurors
Social and Political Cohesion	#j2_social_political_cohesion_jurors
Remote Working & Education	#j2_remote_work_edu_jurors
Digital Finance	#j2_digital_finance_jurors
Other	#j2_other_jurors

If necessary, you can also reach the following team members via slack:

PM Juror Team	@Michael Schinis (Cyprus)
Deputy Juror Team	@Elsa Papadopoulou

You can also reach us via email on: RTD-PAN-EUROPEAN-COVID-HACKATHON@ec.europa.eu