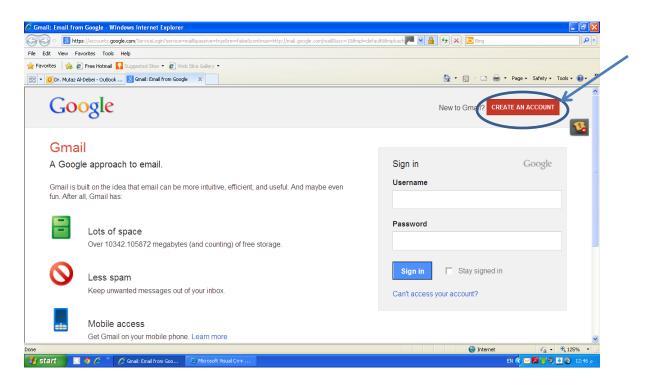
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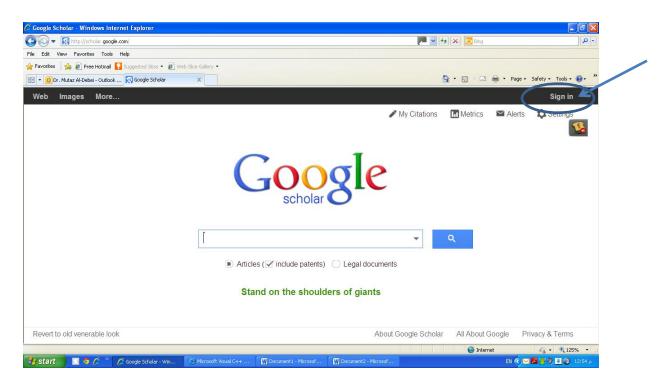
Prepared By: Dr. Mutaz M. Al-Debei Assistant Professor of Information Systems and Computing Assistant Dean for Development and Quality Affairs Deanship of Academic Research

This document provides you will all the steps you need to follow so as to document your research papers on Google Scholar.

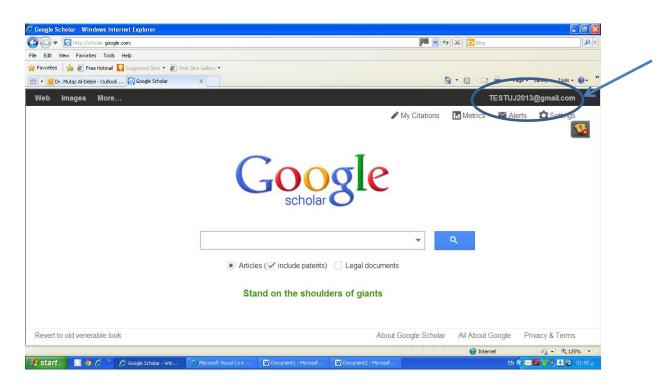
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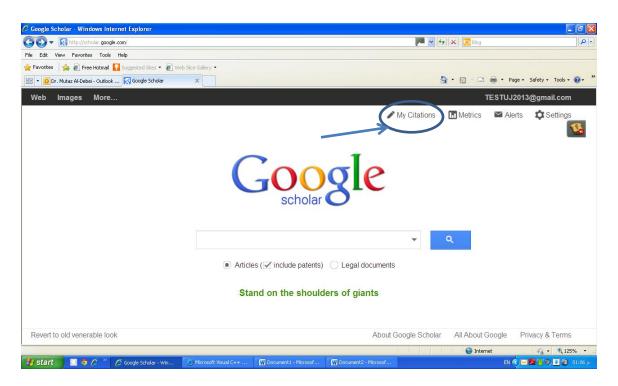
2- Open Google Scholar using any Internet Browser (<u>www.scholar.google.com</u>)



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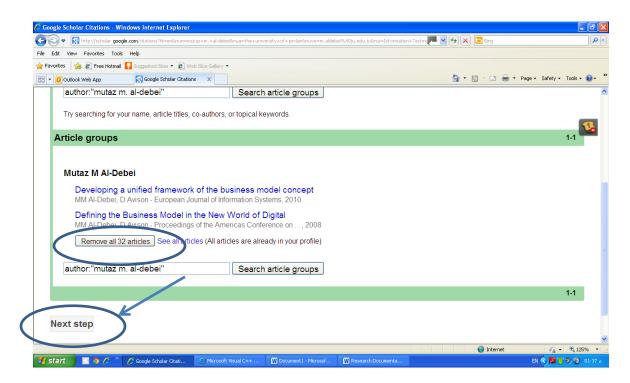
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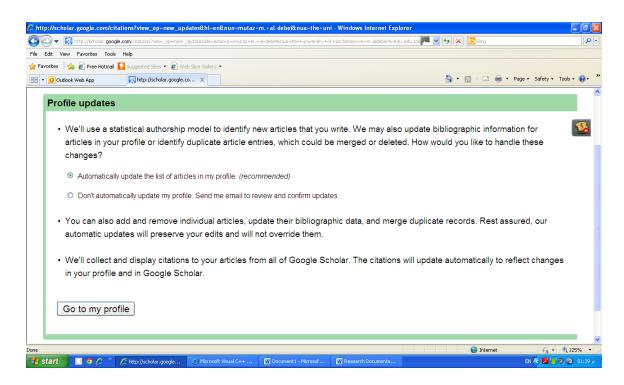
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7- On this screen, Google will automatically retrieve all your research papers. However, you can also do the search yourself for your own articles and add them to the list. Then click on the button labeled as "add all articles".



8- Click on "Next Step"



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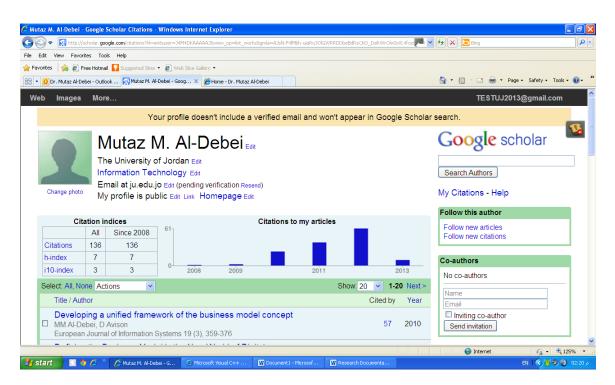
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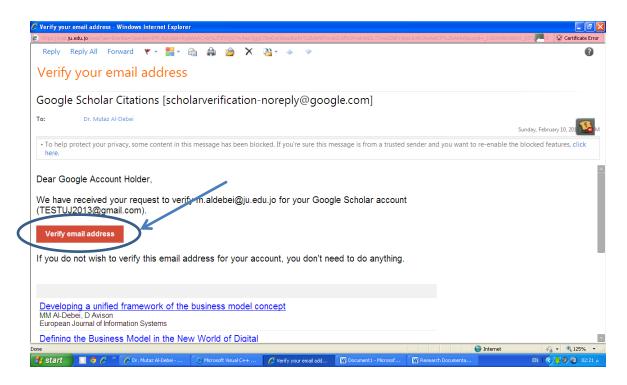
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16- The following screen appears.



17- At this stage, you will receive an email on your UJ account as follows.



- 18- Click on "Verify email address".
- 19- Congratulations!! Within 24-48 hours your profile will be activated on Google Scholar where you can follow the number of citations, citation per paper, h-index, and other important details. Please note that your data will be updated automatically.
- 20- In case you need to add any research paper manually, just choose "add" from the list and follow the instructions.



Best Wishes,

Dr. Mutaz M. Al-Debei Assistant Professor of Information Systems and Computing Assistant Dean for Development and Quality Affairs Deanship of Academic Research <u>m.aldebei@ju.edu.jo</u> Ext.: 25107